



Service Solution (SS-0308)

Product: SSS 301- Removal of Backrest- Button Style Chair

Object: Removing the back of the chair from the chair assembly for parts/replacement.

Tools: Medium Phillips head screwdriver, small flat head screwdriver.

Parts: Screws (2) M6 X 35

Time: Procedure should take about 15 minutes.

Procedures:

1. Position the chair so that the back of it is facing directly towards you.
2. Using your hands, carefully pop off the plugs that are located at the very top of the backrest vertical support of your chair using the flat head screwdriver.
3. Once the plugs are out you may now use the Phillips head screwdriver to unscrew the screws that connect the upright to the backrest. Turn screws left to loosen.
4. Once screws are removed you may now remove the backrest from the chair.
5. **Install the new backrest and position it so that you can screw the screws back in place, using provided spacers. Please ensure that the curved adapter plate is securely in place between the backrest and the upright.**
6. Use your Phillips head screwdriver to tighten screws and lock the backrest in place. To tighten screws turn to the right.
7. Finally, take the plugs that you removed at the very beginning of the process and re-insert them into the holes.

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